

DRAFT Meeting Minutes

Regular meeting of DRRH6 POA Board

July 10, 2024 – 6:00 PM

Location: 16405 Mule Deer, Bend, OR. 97707

Present for the Board: Ali Schaal (President), Dennis King, (Vice-President) Jen Lawrence (Secretary) and Kris Demarest (Member At Large). Ian McCormick (Member At Large) on Zoom.

Property Owners in attendance in person: Tina Meyers

Property Owners in attendance on Zoom: Nadine Ruth, Paul Danzer, Shara Kella, Brett Valentine and Tom Tongue.

Order of Business:

Meeting called to order by President, Ali Schaal at 6:02 PM

Approval of meeting minutes for June 2024. Ali motioned to approve the June minutes:

Dennis seconded the motion. Unanimous

Treasurer's report: Ali reported for the Treasurer. The amount of the checking account is, \$20,734.52, with the reserve account for Firewise mitigation of POA held property currently with a balance of \$11,002.84.

Committee Reports

Firewise: Dennis shared that he has reached out to the Fire Wise office and left another message requesting a call back to discuss our "pending" status. He will provide an update at the August meeting.

Real Estate Committee: Kris reported that five new properties have been listed, and that all list agents have sent the introductory email.

Website: Jen reported she is still working on several revisions for the website. Kris and Jen are finishing up the registration process for a Google business account and creating emails in Gmail for each Board member. This will be the central repository to store documents, emails and pertinent history related to Board business. The intent is to enable a seamless transfer of documents to future boards while maintaining continuity between boards.

CC&R Committee:

Jen reported that the final draft of the amendments to the Building Use and Restriction document is finished and will be reviewed by the POA Attorney.

Unfinished Business

CC&R Violations:

No new complaints received.

Past minutes: - July/August 2020 Ballot vote meeting/Board elections/Bylaw vote are missing. Ali shared she will work closely with the last board to obtain entrée into the old gmail account and report back.

Annual Meeting –Jen shared that she had contacted both Bend Party Rental and La Pine Septic. She is waiting on the estimate for tent rental and has received a quote for the portable restroom rental (\$145). She has checked with Costco and obtained an updated list of options and will order a few days prior to the meeting for pick up the day prior.

Board asking for volunteers to help with set-up and take down after meeting. Request will also be advertised on the website. The annual meeting will be held Saturday, August 24th beginning at 11AM at the Common Area.

2024/2025 Board Nominees: Board discussed having community members interested in serving on the upcoming board, submit a short biography about themselves and their interest in serving on the Board. The information will be posted on the website.

2024/2025 Draft Budget:
See attached

Past Due Assessments/Liens:

Board continued discussion around the amount of past due assessments and whether property liens could/would be something to pursue. More exploration of owner liability and POA pursuits to collect back assessments will be discussed with POA Attorney. Meeting with attorney TBD. It is anticipated that the 2025/2026 Invoice for Assessment will need to contain lien notice language.

Open Discussion:

Dust Abatement: Dennis shared that he contacted the person who used to provide dust abatement services to homeowners and learned he is no longer providing these services. Dennis is looking for additional resources and will report back at the next meeting.

Emergency Exit on Moose Drive: With wildfire season in full swing, the emergency exit at Moose was discussed. Many people have recently moved here, and likely are not familiar with this emergency exit out of the neighborhood. The Board discussed the best way to notify owners of this exit. Owner, Tina Meyers shared that she will confirm the lock combination code and notify the Board. Jen agreed to test the combination to insure it is still operational, and report back. Discussion will continue at the next meeting on how to notify owners.

Time of adjournment: Ali moved to adjourn the meeting at 7:10 PM.

Next meeting will be: Wednesday, August 7, 2024 @6:00. Location will be announced on the website prior to the meeting. The Zoom option will continue to be offered.

Submitted by: Jen Lawrence
Secretary – DRRH6 POA

DRRH#6
9/1/2024 - 8/31/2025
BUDGET - DRAFT

Ongoing Expenses

Insurance

General Liability	\$ 1,100.00
Directors & Officers	\$ 864.00
Dishonesty Bond - Treasurer	\$ 203.00
Dishonesty Bond - Mail Box	\$ 100.00
Common Area Maintenance	\$ 1,000.00
Mailbox Area Maintenance	\$ 1,500.00
UDRC Donation	\$ 500.00
Annual Treasurers Report review	\$ 300.00
Website Host	\$ 399.00
Secretary of State	\$ 50.00
Property Tax	\$ 300.00
Zoom	\$ 180.00
Mailing - Annual + 2 Late notices	\$ 975.00
Bank Fees	\$ 100.00
Legal Expenses	\$ 2,500.00
Annual Meeting	\$ 500.00
Firewise Task Force	\$ 500.00
Office supply & Misc	\$ 200.00
Unanticipated Expense	\$ 1,000.00
Placards/Posts at 6 Common Areas	\$ 1,000.00
Google for Business	\$ 360.00
Rekey of unused mailboxes	\$ 900.00
	\$
Total	\$ 14,531.00