

**DRAFT Minutes:** DRRH6 Road Board Meeting – October 9, 2024

**Location:** 16140 Mountain Sheep Lane

**Present:**

Board Members: Duane Brolin, Anne Danczyk and Billie Ameika

Owners: Linda Brolin, Ben Ives, Kris Demarest

Duane called the meeting to order at 7:00 pm

Meeting minutes from 6/25 and 7/15 (special meeting), 2024 were read by Billie.

Regarding the 6/25 minutes, Billie did note that a change in spelling needed to be made to correct DMC to DMV. A motion to approve was made by Anne and the board agreed to approve with that correction.

Regarding the 7/15 minutes, there were no requested changes and Duane made a motion to approve and the board agreed to approve.

**New Business:**

**Resignation and appointment of treasurer position:** Duane shared that Anne will be relinquishing her position as Treasurer due to an intended move out of area and that Ben Ives has agreed to take over the remainder of her term. Billie made a motion to approve this change and Duane seconded the motion. Ben will assume the position following this meeting and Anne will transfer position of the checkbook and all files immediately. She has agreed to meet with Ben before the next meeting to discuss details.

**Old Business:**

**Bridge Update:**

Duane discussed the recent information gathered regarding the necessary bridge repairs, with the most pressing issue being the need for sealing. He met with the paving folks where they discussed recommendations. They said it doesn't necessarily need to be resurfaced, but it does need to be sealed. The paving contractor was to have gotten a hold of some folks that specialized in sealing, but as of this meeting date, Duane had not heard back from anyone. Ben asked for some additional clarification on what the issues are with the bridge. Duane shared that the actual pier supports had a "good (concrete) pour" but that the pier cross members and abutments on each end did not have a "good pour." Overall, the pier supports are deteriorating with a large amount of scaling. Duane shared that if we perform the sealing maintenance, we may anticipate having 10-15 years of life in the bridge. He did say that the sealing should

happen before this winter. Duane also said that the manufactured pre-stressed beams were in good shape and that the free pours and columns “not so much”. Anne shared that much of the documentation and correspondence regarding this recent bridge activity is located in folders in the road board Gmail account.

Ben inquired and discussion followed about the need to research granting opportunities to pay for the replacement of the bridge down the road. It was agreed that, due to the usage by the Forest Service, law enforcement, State Park, power company, first responders and more – this should be a plausible avenue to pursue.

Duane did say that even with the sealing that needs to be done, the load rating of the bridge has not changed, but that in order to maintain that load rating, the maintenance (sealing) should happen. Duane said he would try again to make contact with sealing contractors and Anne offered to assist in getting some quotes.

All did agree that it would be the road board responsibility to pay for the maintenance (sealing).

**Winter Preparation:** Duane shared that he has spoken to John Littrell, the contractor that has been doing our road maintenance. He said he has been happy with the work he has done and does not feel we need to change contractors. One big factor is that he (Littrell) is ok to leave his equipment “here” in our area, which means we do not need to pay the high cost of moving equipment in and out each time we need service. He said that as soon as it rains, he will bring in gravel to lay down and fill in the holes. Waiting for rain also keeps cost down, as we won’t have to bring in water with the gravel.

#### **Treasurer’s Report:**

Anne reported:

- Ending balance per recent bank statement: \$21,791.48
- Expenditures to date: \$31,631.62

Anne reported as of this date, all bills are paid.

Ben inquired as to what the annual budget is. Duane reported that for 2025, he submitted the request for \$36K for labor and materials and \$5K contingency. We should receive these funds in November.

Discussion followed to determine the transition time for Anne to transfer treasurer duties to Ben. She is leaving the country on Oct. 12<sup>th</sup> for five weeks. The anticipated move out of state will be approximately March of 2025. Due to the 5-week absence, Anne will transfer the checkbook treasurers box, thumb drive (with accounting software/files) and email access to Duane/Ben immediately.

Billie will correspond with Deschutes County to make that official.

**Open Discussion:**

There was no further open discussion.

**Road Board Meeting Dates:**

**Next Meeting:**

Tuesday, December 3, 2024 at 6pm. Location is 16317 Whitetail Lane

**Adjourn:**

With no further discussion or input, Duane moved to adjourn the meeting at 8:15 PM.  
Motion seconded by Billie.